

**Terms of Reference  
To  
Develop Comprehensive Adolescent package of CARE Nepal**

**Background**

CARE Nepal has identified adolescent girls from poor and marginalized communities as one of the impact population for its new program strategy (2020-2025). Guided by the CARE International's global mandate, CARE Nepal has identified this population as the adolescent girls are vulnerable to negative impacts of harmful social norms, child marriage, school drop out, and gender-based violence. These underlying causes perpetuate to poor participation of adolescent girls in the public sphere, poor access to basic services such as health and nutrition, education, legal services, denial of fundamental rights and entitlements. It also leads to weakening agency to exercise their sexual and reproductive health and rights.

In this context, CARE Nepal has been working to address the underlying causes of poverty and marginalization to bring a transformative impact on the lives of women and adolescent girls. Currently CARE Nepal has been implementing various adolescent girls initiative; Suaahara, Lead, SAMMAN, Safe justice and Increasing Access to Maternal . These initiatives focused on health/ nutrition, school health, ASRH, education, social norms change, empowerment, WASH and prevention of GBV for both school and out of school adolescents.

Adapting to the changed context of development issues, shifting priorities of the government related to basic services (health, education, WASH and legal), policies and programs, CARE plans to address the issues of adolescent girls in a holistic way to ensure gender justice and their access to basic services for them to exercise their rights. Therefore, CARE wants to develop a comprehensive adolescent package that guides the program of CARE in the above mentioned areas for next five years (2020-2025). For this assignment, CARE is seeking a qualified consultant to develop the package.

**The objective of the consultancy:**

To develop a comprehensive adolescent package for CARE Nepal to work in the area of adolescent sexual and reproductive health, comprehensive sexual education, GBV, education, and legal services.

**Scope of work:**

- Review of context, national and international policies and provisions on adolescent SRHR and other pertinent areas like GBV, education from GESI (Gender Equality and Social Inclusion) prospective
- Analyze existing data and information on reproductive health and comprehensive sexual education for adolescents
- Carry out detail assessment of policies, plans, programs in the area of adolescent reproductive health and family planning backed up with required data
- Identify the areas and opportunity to strengthen the quality of services provided by the government system
- Analysis and identification of possible stakeholders, partners, alliances, networks working in adolescent SRHR, GBV and education sector
- Identify effective models, approaches, and systems that contribute to strengthen adolescent SRHR, social norms change, building on comprehensive adolescent package

- Identify challenges and bottlenecks on policy and program implementation in the areas of adolescent SRHR, education and GBV
- Provide key recommendations for different stakeholders building it as areas of engagement for CARE through developed comprehensive adolescent package

#### **Methodology:**

- Finalize detailed plan in consultation with CARE staff
- Review available secondary data and information
- Consultation with CARE staff to finalize comprehensive adolescent package considering diverse engagement of CARE with adolescent through different program and projects. For instance, Tipping point on adolescent with social norms, education and leadership package, SAMMAN with ASRHR, Suaahara with school based adolescent program with health, nutrition and overall empowerment, EQRR with adolescent and MHM
- Consultation with senior government officials to gather relevant information about policy and programs of government and back it up with required data
- Meeting /consultation with relevant organizations and stakeholders to compile the information on various approaches, models and systems related to adolescent SRHR, GBV, education, legal
- Sharing meeting with CARE staff after the completion of the work to get feedbacks
- Finalise comprehensive adolescent package building on CARE's work and with recommendation and framework on different areas required to make CARE's engagement with adolescent comprehensive as per national and international policy and program demand

#### **Qualifications:**

The consultants must have the following qualifications:

- PhD or Masters in Public Health or other relevant subjects with at least 10 years of experience in the area of public health programs and policy especially in adolescent SRHR
- Have an understanding of adolescent SRHR and development, GESI, social norms, education, governance
- Have prior experience in the strategy, framework development process
- Must have knowledge about the health, education and GBV system of Nepal
- Excellent working relationship government of Nepal at the policy level
- Extensive skill and experiences policy analysis and research

#### **Deliverable**

Comprehensive adolescent package with clear guidance on different sectors and pathways for CARE to deliver through its programs and projects

#### **Timeline**

The total consultancy duration will be 10 working days spread over 5<sup>th</sup> March to 31<sup>st</sup> March 2020.

## Evaluation and Award of Consultancy

CARE Nepal will evaluate the proposals and award the assignment based on technical and financial criteria. CARE reserves the right to accept or reject any proposal received without giving reasons and is not bound to accept the lowest, the highest or any bidder

**Technical: 70% and Financial 30%**

### Technical Evaluation Criteria

Description of Items	Weighted %
<b>Specific knowledge and experience as required by the ToR</b>	<b>40</b>
General qualifications: general education and training, length of experience, positions held, previous assignments as team experts	15
Adequacy for the assignments: education, training and experience in specific sector, field, subject relevant to the assignment	15
Experience in the region: Knowledge of the local language, culture, administrative system, government organization and so forth	10
<b>Understanding and interpretation of Terms of Reference</b>	<b>10</b>
Appropriate and logical activity completion schedule and logical work plan	10
<b>Methodology</b>	<b>20</b>
Clarity on research methodology and sampling framework	15
Clarity on scope of work	5
<b>Total Score</b>	<b>70</b>

## Submission of Proposal, Evaluation & Award of Consultancy

The proposal should include how to achieve the expected outputs mentioned above and the budget which will help CARE Nepal's management to decide on the consultancy.

An individual consultant and or a company registered in VAT can apply who deserve the ability to accomplish the task with good quality of works within the given timeframe. S/he must submit the updated CV elaborating academic qualification, work experience in the related field and major publications of the consultant applying for and her/his team member(s).

### Proposal Submission:

The last date for the submission of proposal is **01<sup>st</sup> March 2020**. Proposal must be submitted to CARE Nepal office or through email to: [anila.nakarmi@care.org](mailto:anila.nakarmi@care.org) ([Anila Nakarmi; Operations Manager](#)) **Proposal must include:**

- Organizational Profile (in case of organization)
- Updated CV
- A short description of the assessment approach, activities and estimated timeline
- Detailed budget (including all cost)