

Consultancy Service

For outcome documentation of climate resilience model and developing climate resilience, GESI and governance marker (guiding) document appropriate applicable for model ensuring those aspect inclusion in model.

Introduction:

CARE is an international relief and development organization. CARE began working in Nepal in 1978. The early focus was on improving infrastructure and implementing agriculture extension activities, with heavy investment in natural resource management. In the mid-1980s, CARE Nepal shifted its focus to community-based 'human development'. A strategic programmatic shift occurred in the early 1990s with the introduction of a more diversified portfolio and a new focus on community-based 'human infrastructure' development (e.g., training, capacity building, and empowerment).

Building on the experience and learning from the Right to Food (RtF) project, the new phase of CARE Denmark- supported project (July 2018 - December 2021) has been implemented as **"SAMARTHYA: Promoting Inclusive Governance and Resilience for the Right to Food"** in the same districts (Udayapur, Siraha and Okhaldhunga) in partnership with National Land Rights Forum (NLRf), National Farmers' Groups Federation (NFGF), Community Self Reliance Centre (CSRC), Clean Energy Nepal (CEN) and LIBIRD. It focuses on strengthening peoples' organizations to become more effective in engaging with government at all levels. The project's impact group includes: smallholder, tenants, marginal and landless farmer households, and laborers; natural resource dependent communities; groups differentially impacted by climate change and disasters; and people living in geographically remote areas and in poverty pockets. The project includes new types of activities, such as climate resilience model development, horizontal learning for adoption and replication of models, technical support, organizational strengthening and advocacy for rights claiming. A total of 8 climate resilience models around land and agriculture have been identified, piloted and put on scaling influencing policy and extension system of different level of government.

Goal and Objectives of the project:

Impact Goal: *Representative people's organisations have individually and in alliances or networks contributed to the realization of the right to food for the benefit of the impact groups in partnership with local and state governments.*

Sub-objective 1: The local, district and state federations of strategic partners representing the impact group mobilize and empower communities, expand knowledge, and improve their capacities to work jointly with decentralized governments in developing and implementing inclusive solutions around issues of land rights, food, agriculture and resilience to climate change and disasters.

Sub Objective 2: Strategic partners representing impact group have increased their own representativeness, inclusiveness and governance and are capable of influencing policy formulation and implementation at local, state and federal levels around agriculture, food, land rights and resilience to climate change.

Sub-objective 3: Government and other duty bearers, at federal, state and local levels, are responsive and engage with civil society organizations to implement land, food, agriculture, climate change adaptation policies and plans taking into account the needs of the impact groups.

Objective:

Samarthya project is working in model scaling approach. By following this approach project plans to develop and scale climate resilience scalable model around land and agriculture which address the problem of people at climatic risk. Project identified probable scalable models, piloted engaging with some progressive local government and move forward scaling of proved models. Those models are documented based on a year of practice both in Nepali and English last year. Now, Samarthya wants to upscale model documents in form of outcome documentation. In order to document outcomes of each model partners are provided an outline to collect information available from experience of implementation in field. Purpose of this consultancy is to developed finished product of outcomes of each model along with a summary of model. At the same time intend to develop GESI, governance and resilience marker (guide) in context of model.

Following are specific work expected form consultant:

- a. Review model documentation prepared last year and outcome documentation of each model provided by partners (8 models)
- b. Hold consultations with four individual partners for in-depth discussion and collection of information. Model outcome documentation guide and outcome documentation provided by partners are reference and base document for meeting
- c. Prepare draft outcome monitoring document using information collected from partners and outcome documentation provided by partners.
- d. Share draft document with CARE responsible person or present organized forum in order to harness feedback. Prepare final model outcome document incorporating feedbacks .
- e. Prepare climate resilience, GESI and governance marker (or guide) applicable in climate resilience model development and scaling work (especially for reporting, outcome mapping and model documentation)
- f. Submit a brief (2-page) report at the end of the assignment.

Time Frame:

The consultant is expected to initiate document review work from 1 November and complete model outcome documentation including marker development work by 15th December 2020.

Scope of work:

CARE will provide consultant model collection of model documentation done last year. In addition, consultant will be provided with model outcome document outline prepared by CARE, and model outcome documentation of 8 different climate resilient model on land and agriculture done by partners following provided outline. Consultant will review document provided and share final outline of outcome documentation. Once agreed both parties (CARE and consultant) on outcome documentation outline s/he work on frame to document outcome of each model. Consultant shares final draft to CARE to collect feedback then prepare final document incorporating feedbacks. In the same manner, consultant outline GESI, Governance and climate resilient marker applicable in model documentation as well as reporting then collect feedback sharing document to CARE team. CARE organize distant meeting to consult on draft marker documents. Incorporating feedbacks consultant finalize brief marker (guide) document.

Methodology of Model documentation:

Document review – climate resilience saleable model on land and agriculture, model outcome documentation outline prepared by CARE, Gender, resilience and governance vetting form as well as document of CARE

Team consultation

Model outcome documentation guide provided by CARE

Meeting with CARE and Samarthya partners

Consultant profile:

The consultant must have undertaken similar work in Nepalese context. Specifically consultant should have the following qualifications:

- Proven experience, skill and knowledge in designing and conducting same nature of work.
- Extensive knowledge on climate change effect on land and agriculture sector with particular focus to landless and small holder's resilience building.
- Preference will be given to consultant with experience on climate related policy analysis, climate resilience model development, scaling and documentation of overall process.
- At least master degree in relevant field of study.
- Knowledge on GESI, resilience and inclusive governance issues in recent development context
- Sensitive towards diversity; caste, religion, gender, culture
- Excellent documentation skills
- Excellent interpersonal, team work and facilitation skills

Role of CARE Nepal:

CARE and its partner team will support to the consultant by providing available information related to proposed work. Besides this, CARE and its partner will provide

- Document of 8 different climate resilience saleable model on land and agriculture, model outcome documentation outline prepared by CARE, Gender, resilience and governance vetting form as well as document of CARE Model development
- Organize consultation meeting in order to collect feedback on draft document
- Pay the consultant fee as per the contract.

Role of consultant:

- Prepare proposal with study outline and outcome documentation methodology
- Consult with relevant personal CARE and Partner involving model development, scaling, documentation and outcome documentation process
- Review model document, outcome documentation outline, outcome documented by partners and other relevant document associated with model development and scaling.
- Hold consultations meeting with Samarthya partners to explore more information related to model and its outcome documentation.
- Prepare draft documentation, share with CARE and finalize it including relevant feedback
- Prepare outline GESI, Governance and Climate resilient marker appropriate for climate resilience model.

Deliverables:

- Well shaped model outcome documentation of 8 models following outline provided by CARE
- GESI, Governance and Climate resilient marker document appropriate for climate resilience model.
- Concise report (not exceeding 2 pages) related to consultancy work

Proposal Specifications:

A proposal detailing the documentation methodology, tools, work plan and budget.

The technical (70%) and financial (30%) proposals will be evaluated based on following criteria:

I. Technical

- Understanding and interpretation of the ToR
- Model outcome documentation methodology
- Time and activity schedule

II. Organizational/Personnel Capacity Statement

- Relevant experience related to the assignment
- Curriculum Vitae with relevant references

III. Financial

- Proposed budget

Submission of Proposals:

The proposal can be sent by e-mailed so as to reach CARE Nepal **by 19th October 2020** to yogesh.chapagain@care.org

Evaluation and Award of Consultancy:

CARE Nepal will evaluate the proposals and award the assignment based on technical (70%) and financial (30%) criteria. CARE reserves the right to accept or reject any proposal received without giving reasons and is not bound to accept the lowest, the highest or any bidder

Payment:

- 30% of the contracted amount can be provided to the consultant upon receipt of proposal and documentation outline
- 70% of the contracted amount will be paid to the consultant upon receipt of acceptable final documentation as agreed
- The payment will be charged to Samarthya project

Financial proposal format for sample only:

S.No.	Particulars		Person	Rate	Quantity	Amount (Rs)
1	Review documents and practices done by Samarthya partner so far	Day	1		4	
2	Consultation with respective Samarthya project team including partner	Days	1		2	
3	Prepare model outcome documentation draft (8 model)	Days	1		8	
4	Model outcome documentation with feedback incorporation	Days	1		2	
	GESI, Governance and climate resilience marker preparation suit for model documentation	Days	3		3	
5	Consultation meeting with CARE	days	1		1	
	Total				31	